

## **LUNCHEON RESERVATION GUIDELINES**

Per Article XI, Section 6 of the Newcomers Bylaws (2017 revision):

**Cut-off date for making reservations is seven (7) calendar days prior to a Luncheon (always the Wednesday before)**

**Cancellation deadline will be five (5) calendar days prior to a Luncheon (always the Friday before).**

This should be taken literally and without exception. Your check should be received either by mail or by personal delivery by the designated date.

### **Late Payments:**

Hospitality offers 3 things that can be done with late checks:

1. Apply it to the following month's luncheon.
2. Shred it.
3. Hold the check for pick-up by the owner.

Hospitality should not have to provide postage and envelope to return the check to sender.

### **Walk-Ins:**

There will be **NO** "walk-in" seating. Seating is by reservation only.

### **No-Shows:**

Money is kept by Newcomers Club.

No refunds after cut-off date stated in the Newsletter.

No box lunches because the person could not attend.

The person who "no-shows" may get someone to take her place, but the replacement party must wear the nametag of the person who originally paid for the space.

### **Style Show Luncheon:**

There will be a maximum of one guest per member for each style show luncheon.

## **STANDING RULES**

1. Due to increased membership and limited available space, it may be necessary to limit the number of guests—one per member—at some of the monthly luncheons.
2. If a member has paid for the monthly lunch and, at the last minute is unable to attend, no box lunch will be available.
3. To receive a door prize, you must be present at the time the door prizes are awarded. No used clothing will be accepted as donation for door prize or otherwise.
4. Prospective new members of Newcomers Club must be a current Bell County Area resident of no more than three (3) years or having resided in the area for more than three (3) years who experience a lifestyle change (loss of spouse or retirement), with recommendation from a Newcomer member in good standing and approved by the General Board.
5. Any signed suggestions, placed into the suggestion box will be re-viewed at the next board meeting.